

Minutes
Los Alamos Mountaineers Board Meeting
October 5, 2021

Participants

President Melanee Hand
Vice President Toni Taylor
Secretary Bill Priedhorsky
Trip Coordinator Cecile Hemez
Membership Julianna Fessenden
Programs Rod McCrady
Webmaster Zack Baker

Regrets

Equipment Manager Kei Davis
Treasurer Rashi Iyer

Meeting called to order over Zoom 7:00 PM.

Meeting minutes of 31 August approved unanimously. Bill will provide signed copy to Cecile.

Zack reviewed the PEEC MOU. PEEC is happy with current system of voluntary donations. The new MOU requires two or three club members to service the meeting; these roles might be mapped to LAM board roles and responsibilities. While not an item for the MOU, we agreed that we would like to discuss the format of the Zoom meetings, to understand if there might be adjustments more suitable for our club. Bill expressed concern that PEEC backing away from their previous level services. Zack moved that Melanee sign the MOU received from PEEC on Sept 23 on behalf of LAM (attached to these minutes), submit it to PEEC. Melanee seconded the motion and it passed by voice vote.

No action on interviews of senior Mountaineers. Action Bill: deliver edit list of interview questions in the next few days.

We need to transfer the LANB account to the signature of new treasurer Cecile Hemez. Bill will work this with Cecile at Enterprise Bank. To fulfill previously approved expenditures, Cecile will issue a check to BJ Orozco for the previously voted speaker honorarium, and will transfer \$100 to the Ouray Ice Park.

We discussed the board roles and responsibilities document. This is a working document, not a binding part of the club Charter. Melanee provided a draft description of the Past President's role. We agreed with her draft, with the adjustments that it should (1) allow appointment of another Past President if the immediate Past President is not available, and (2) change the 2nd sentence. The adjusted language is noted below. Rather than approve the amended R&R's, the board agreed to table agreement to the November meeting to allow time to consider other amendments. All suggested changes are due to Bill a week before the board meeting, that is, on October 28. Bill will provide marked up document for approval at the November meeting.

Adjusted roles and responsibilities language so far:

SECTION 2. APPOINTED OFFICERS

The elected officers shall appoint additional members to serve on the Board as needed. Below is a list of the roles and responsibilities of those appointed positions. If available, the most recent president serves as Past President. If that is not the case, the board appoints as Past President another former president.

- Past President

The Past President supports the President to carry out the duties of that position. The Past-President conducts special overarching LAM business, activities, and special committees, as agreed by the Board.

- Provide guidance to the incoming President, including previous year's issues and activities
- Sees that the resolutions passed by the Board are carried out.
- Leads/facilitates LAM Board meetings in the absence of the President and Vice President.
- Promotes the Club and opportunities for education, recognition of accomplishments.
- Interfaces with other organizations and entities until delegated to others.
- Resolves issues as appropriate – leads problem solving and communication as required

Election of new board officers will be held at the November club meeting, and nominees should be put forward at the October meeting. The Nominating Committee is still seeking a president and vice president for 2022. They continue to look; Toni is emailing John Smedly and Jen Bohan. In the context of leadership succession, we reviewed our openings for board entry level positions. The trip coordinator position is open and might be a possibility for Jeff Click and/or Patti Walls. Cecile will ask Sylvie Adams. Bill is contacting Clarissa Yablinsky. Toni will see if Laura or Roy Bond has been contacted. Cecile will contact Anita Boshier. We agreed to keep Toni in the loop regarding these contacts. In summary, the vacancies are President, VP, and for the appointed positions, trip coordinator, publicity, programs co-chair, A/V help, and greeter. Julianna would give up the membership chair role if someone else would like that slot. Toni is willing to take any role except president or membership.

No treasurer's report was available due to treasurer's transition.

Various ideas were discussed for programs, including Toni's suggestion <https://inlightofnature.com/about/>.

There was a brief discussion of equipment management, but quick agreement that any discussion, e.g. our inventory and check in/check out process, required the equipment manager Kei. We agreed to hold such a discussion at a subsequent meeting, with a view to finding ways to better support the equipment manager.

Membership report from Julianna: 2 new, 2 renewals. There have had 188 renewals this year, with the largest number coming in January.

If the Oct. 26 program is decided in the period Oct. 8-17, when Bill is gone, someone needs to cover publicity like posting the talk on our web. Zack kindly agreed to do so.

The next board meeting will be held on November 2, over Zoom unless decided otherwise. At the November meeting we will need to discuss the Potpourri plan for December, including whether to hold a Potpourri, at that meeting. The next general meeting will be October 26.

The meeting was adjourned at 8:33 PM.

Minutes approved by unanimous vote at board meeting November 2, 2021, with corrections as noted.

Respectfully,
William Priedhorsky, Secretary, Los Alamos Mountaineers

PEEC MOU of Sept 23 to be attached below (signed by Melanee Hand on November 2, 2021 and sent to PEEC and LAM Board.)

September 23, 2021

Memorandum of Understanding
between
Los Alamos Mountaineers
and
The Pajarito Environmental Education Center

The purpose of this agreement is to provide recreational opportunities outdoors for the community of Los Alamos and others around Northern New Mexico. To this aim, the Pajarito Environmental Education Center (PEEC) agrees to provide services to the Los Alamos Mountaineers (LAM) and the public, and LAM agrees to provide services to PEEC and the public. This agreement shall be in effect from October 1, 2021 to December 31, 2022.

Specifically, PEEC agrees to:

- Provide meeting space for the monthly LAM meeting, combined with a presentation, as part of a joint PEEC/LAM program at the Los Alamos Nature Center or on a virtual meeting space platform, if required.
- Provide advertisement, including website listing, program flyer listing, and registration (if necessary) for the monthly LAM meeting
- Provide timely communication from PEEC's marketing manager to the LAM programs coordinator, including monthly program dates, content deadlines, web descriptions, and promotional pictures
- Provide support from PEEC's adventure programs manager to coordinate outings

LAM agrees to:

- Provide content for the monthly LAM meeting, which is a joint PEEC/LAM program
- Advertise the monthly LAM meeting to their members
- Provide a member of LAM who is trained by PEEC to be the building and AV monitor for the monthly LAM meeting
- Provide a member of LAM who is trained by PEEC to be the docent/greeter for the monthly LAM meeting. This person will not operate the PEEC gift shop
- Provide data on the number of attendees at LAM meetings held at the nature center
- Provide information about the content and speaker at each of the following quarter's three meetings by the 5th day of the last month of the previous quarter, for advertising purposes
- When possible, provide a LAM volunteer to lead up to four outings per year as PEEC programs. The outing leader from LAM will complete the regular PEEC volunteer paperwork and will be covered by PEEC's liability insurance for the duration of the hike/outing. PEEC will keep any funds raised by the four hikes/outings.

Any disputes over programming will be resolved through a meeting between the PEEC Executive Director or Adventure Programs Manager and the LAM board chair or designee.

Melanee Hand, LAM President



Printed name and signature, Los Alamos Mountaineers

Printed name and signature, PEEC